

KEY FOB ACCESS TO PENDER COMMUNITY CENTER GUIDELINES FOR USE

The fob you are being issued will provide you access to the Pender Community Center when held up to the fob readers. By your acceptance, you agree to adhere to all of the following regarding its use:

- You are the only one to use the fob given to you. The key fob is not to be used by anyone else under any circumstances for any reason.
- If you lose your fob, you are to immediately notify the Pender Community Center at the below contact information as soon as the fob is no longer in your possession. This includes misplacement and theft of the fob.
- The key fob has an assigned access level specific to the fob holder. This means that there are specified times when your fob will grant you access to the facilities.
- Key fobs may be obtained from the Pender Community Center Office located by the main entrance on the east side of the building. Please use the contact information below to schedule a time to pick up your fob.
- You will be responsible for the **\$10.00** administrative fee to replace your fob if it is lost or stolen.
- The Pender Community Center is under video surveillance. If you are found to be misusing the facilities, your key fob will be deactivated. Misuse includes but is not limited to: allowing others to use your fob, the practice of tailgating- allowing other people to access the facility after you open the door without their own key fob, hanging on basketball rims, and willfully damaging PCC property. A **\$25.00** fee is required to reactivate your card. If your fob is deactivated three times, your membership will be canceled, and your fob will be permanently deactivated.

To report lost or stolen fobs, contact:

The Pender Community Center

Phone: (402) 385-6240

Email: coordinator@pendercommunitycenter.com

I have read and understand the above guidelines for use of my key fob for access to the Pender Community Center.

PRINT NAME

DATE

SIGN NAME

PHONE NUMBER

Please return to:
PENDER COMMUNITY CENTER
614 Main Street, Pender, NE 68047